



Participants Info Pack

'Digital Mediation; Redefining digital culture within youth organizations'

Training course

17 Tuesday (7:30 pm, starts) - 23 Monday (9am, finishes) April 2017

Larnaca, Cyprus

Deadline to send participation forms is 5/February/2018

Deadline to book tickets (Citizens in Power need to confirm the flights before participants proceed with the booking): 5/February/2018

The international training course 'Digital Mediation' will be hosted in Larnaca by 'Citizens in Power' from 17/4/2018 until 23/4/2018,

Each partner organization will be represented **by 1 participant.**

Organizer



Partners



- 1.C.I.P. Citizens in Power from Cyprus**
- 2.Alter Ego from Greece**
- 3.European Projects in Bulgaria**
- 4. KMS from Croatia**
- 5.BRNO from Czech Republic**
- 6.Seiklejate Vennaskond from Estonia**
- 7. Digijeunes from France**
- 8. Jubuk from Germany**
- 9.Kreateam from Hungary**
- 10.Associazione culturale Eufemia from Italy**
- 11.European Association “World-Our Home” from Latvia**
- 12.Unique projects from Lithuania**
- 13.Ajiter from Portugal**
- 14.Connections from Romania**
- 15.Ticket 2 Europe from Spain**
- 16.Consilium Development and Training from UK**



About the organizer

Citizens In Power (CIP) is an independent non-profit, non-governmental organization that addresses the needs and demands of people through their involvement in social and civic life, by simultaneously providing them innovative material and free trainings related with a variety of fields, such as education (including on-line education), inclusion, entrepreneurship and business, culture, labour market and lifelong learning.

CIP mainly aims at the development of education, entrepreneurship and lifelong learning in Cyprus and abroad. To achieve these targets CIP has an ongoing collaboration with the leading universities, schools, NGOs and research organizations in Cyprus for the development of projects, trainings and educational material.

CIP retains a valuable network of professional trainers and educational experts experienced in both formal and non-formal education. This particular network is considered competent to contribute to the implementation of activities related to the initiatives of CIP and its partners.

Our functions/ our vision

CIP is primarily seeking to:

- expand contemporary methods of different levels of education, by developing both formal and non-formal methods of teaching;

- collaborate with the relevant stakeholders to promote research and creativity for the modernization of teaching;

- increase the employability of young people through entrepreneurship education, practical experience and lifelong learning by simultaneously aiming to reintegrate the



marginalized or disadvantaged groups such as migrants and refugees into the society in numerous ways and;

-support and train members of its local and international networks in numerous ways such as the exchange of information and good practices, through the sharing of experiences and ideas.

CIP currently is involved in 6 KA2 proposals and have delivered 14 Erasmus+ youth worker trainings in Cyprus.

www.citizensinpower.org

The Training Course

The motivation for this project stems from the observation that educators and youth workers are oftentimes confronted with counterproductive behaviors of youngsters who engage in so called "banal use of new media". On the other hand, it is generally accepted that youth are also capable of engaging in online types of behaviors which are extremely positive and beneficial because they stimulate personal growth. It's widely accepted that the role of educators and youth workers is to turn negative and counterproductive online behaviors into positive and constructive ones, in other words, their role is to encourage youth to use media technologies in a sensible way, notably by promoting and encouraging online information creating behaviors. Using proven pedagogical methods, participants are taken through the process of crafting a short film and subsequently uploading the media to an online platform. The objectives of this project are: - provide youth workers and educators with practical tools and techniques to transform youth online behaviors into meaningful learning processes - provide youth workers from different backgrounds with the opportunity to exchange about their experiences regarding youngsters use of media technologies - motivate youth workers and educators to develop activities involving media



technologies - provide youth workers with ideas and strategies to combating the digital divide As a result of the training participants will be able to: -initiate and supervise activities for youth on collaborative digital video production and editing – guide youth in selecting the most appropriate online video sharing platform where to upload their creations to ensure that they feel a sense of self-worth and empowerment as a result of their work – transform youth current practices involving media technologies into learning processes - ensure that youth engage in online content creating behaviors responsibly, that is to say, in line with copyrights restrictions, intellectual rights, etc. The activities: The training will include four main modules: 1) Video production and editing: participants will experiment different tools for video production and editing with the purpose of creating a short video. . 2) Online content production and ethics: In this module we will introduce participants to the different forms of creative common licences. Some examples that will be covered are the following: attribution only, attribution shareAlike, attribution no derivatives, attribution non-commercial. 3) Online content production: In this module we will lead a debate/group reflection about how to transform youth's mundane online practices into something meaningful. 4) Online video sharing platforms: in this module, participants will learn about online video sharing platforms (ex. YouTube, Vimeo, Dailymotion, etc.). Thus they will experiment "marketing" a video or other informational content online, and they will test different possible strategies and corresponding outcomes. They will find out about online communities for informational content sharing. They will debate about youth involvement in participative culture through online media. They will learn how to guide their target public in choosing the most appropriate vehicle for online content. In this module, participants will also debate on and learn about video sharing platforms specifically geared to the needs of educators, for example, Academic Earth, MIT open



courseware, Ted-ed, TeacherTube, YouTube EDU. These are all websites which were founded with the goal of giving everyone on earth access to a world-class education. Participants requirements:

For this training we are targeting youth workers who are already active in digital mediation or who are willing to work on such topics in the future. No prior knowledge about the topics of the training is required. Participants must be willing to innovate their professional practices and to disseminate the results of the project.

The international training course ‘Digital Mediation; Redefining digital culture within youth organizations’ will be hosted in Larnaca by ‘CIP’ from 17 to 23/April/2018 in cooperation with partner organizations from the following 15 countries: Germany, Greece, France, Czech Republic, Estonia, Hungary, Croatia, Italy, Latvia, Lithuania, Portugal, Romania, Bulgaria, UnitedKingdom and Spain. Each of the above organizations will be represented **by 1 participant**

☙ Working Methods and Language

WORKING METHODS

- The training will be based on non-formal education methods, encouraging active participation of young people involved.
- Ice-breakers, energizers, group-building games
- Simulations
- Role plays
- Intercultural and experiential learning
- Brainstorming and discussions both in working groups and in plenary
- Inputs from experts

WORKING LANGUAGE

English



€ **Eligible Participants**

- Youth workers
- Young people interested at the objectives of this project and they are willing to share what they will learn in their respective organizations

€ **Travel and Finances**

Travel expenses are a heavy burden on the budget of this project. Participants are therefore required to arrange their journeys in the most economical manner possible. In order to find the most economic tickets we advise you to visit www.skyscanner.net. Tips for cheap flights <http://www.farecompare.com/travel-advice/tips-from-air-travel-insiders/#/>

-Larnaca International Airport - has the biggest number of airlines and connections. Closest to the venue, cheap flights by blue air, wizzair, Aegean airlines and others. (Prefer Larnaca's Airport because is close to the venue)

- Paphos Airport (second airport of Cyprus, this should be your second option). Cheap flights by Ryanair, easy jet and others

Please bear in mind that according to the guidelines of our National Agency the travel dates can be plus or minus 2 days (the cost for the extra travel dates is not covered, for example accommodation, food and transportation). You can either a) arrive one day earlier and leave one day later or b) arrive two days earlier and leave on time c) or arrive on time and leave 2 days later d) or arrive on time and leave one day later or e) arrive one day earlier and leave on time. All these options will be accepted only if they have the same or lower value with the actual travel dates of the training course (start day and last day of the training).

Irrespective of the means of the transport used, participants will be reimbursed on the basis of the **least expensive route** between their place of residence and the town in which the course is held.

Please don't book any tickets before receiving our written confirmation.



FUNDING CONDITIONS:

ERAMSUS+ Programme, Key Action 1

100% of accommodation and activity costs are covered by the programme

The international travel costs are covered according to the rules of ERAMUS+ YiA KA1 (distance band calculator, 100-499 km = 180 euro, 500-1999 km = 275 euro, 2000-2999 km = 360 euro, 3000-3999 km = 530 euro, 4000-7999 km = 820 euro).

Reimbursement will be provided to the participants who are involved in all the activities of the training, participants can request exception for some of the activities, which can be approved only when is an urgent need and with the provision of evidence.

Participants' travel costs to and from Cyprus per country (including the cost of plane, bus:

Country	Total Grant per participant
Greece	275
Spain	360
France	360
Czech Republic	275
Portugal	820
Italy	275
Slovakia	275
Estonia	360
Germany	360
Bulgaria	275
Croatia	275
Hungary	275
Romania	275
UK	360
Latvia	360
Lithuania	360



Please note: eligible airports for landing are the international airport of Larnaca and in special cases Paphos (second option)

Visa

In case you need a visa to come to Cyprus. Please inform the organizers first and then have a look at these sites,

<http://www.mfa.gov.cy/mfa/mfa2006.nsf/0/BCD9E71A8FBBA8DCC225720B001D9AFE?OpenDocument>

or

<http://www.cyprusvisa.eu>

After you receive our confirmation for booking your tickets and you're not sure how to book your flight, feel free to ask us, we will be happy to help you. ☺

Documents/actions needed to complete your reimbursement:

In order for the Citizens in Power to precede to your travel reimbursement you must present when requested the following documents:

- Invoice or copy of credit card slip of the travel payments.
- Boarding pass (please resist throwing them away in the nearest bin after you leave the plane – you will NOT be refunded without them).
- Travel reimbursement form (which you should collect in the reception on your arrival).
- Relevant tickets or a copy (plane, bus, etc).
- **NOTE that NO electronic tickets will be reimbursed if the original invoice is not provided.** The reimbursement will be done via bank transfer within 30 days, after the receipt of all travel documents including boarding passes.
- Travel refund to the participants will be paid by bank transfer to organizational account/personal account for the whole group after all travel documents will be received by the Citizens in Power.



- Before the execution of the reimbursement, participants need to fill a questionnaire that is generated from the mobility tool (organizers will inform you accordingly).

Without the originals, we can't reimburse the travel costs. Please print out all your flights tickets, even if you sent them to us before, we need them in paper for the reimbursement!!!!

🏠 Accommodation

ABOUT THE VENUE

The venue of the training course is Hotel Cactus in Larnaca (6-8 Tyrimou Street), near MacKenzy area, very close to the airport of Larnaca. MacKenzy is actually a beach full of life, café and restaurants, especially the weekends. More information about the city of Larnaca, here

<http://www.Larnaca.org.cy/index.php/en/page/home#.Vo4zWfI95D9>

YOUR ROOM

The rooms are double (mostly, at least for 85% of the participants) or triple, fully equipped with everything you may need. Towels are changed every 2-3 days, bed sheets every 3 days. The rooms are very close to the training venue. We will combine people from different countries in the same room so as all the participants to have the opportunity to get to know each other.

What to bring:

Please bring any medicine you might need. We don't have all the medicines you might need in Cyprus (brand, ingredients etc) also the medicines in Cyprus are very expensive in comparison to other EU countries.

LAPTOP



You are strongly advised to bring your laptop (if you have one) because we will work on freeware and programs that you can use for dissemination of your activities, project management etc. Please try to bring one laptop per country to use it in some of the sessions.

INTERNET ACCESS

We will have free internet access in the plenary room and in the lobby area but not in the rooms. You can connect with your laptops. There is WI-FI in most areas of the hotel.

Information regarding extra Facilities

The hotel offer free wi-fi in the communal areas.

If you want to have internet in your room (per room), the cost is as follows

€4 per day
€8 for 3 days or
€16/ for a week

The Hotel can install you a fridge in tour room for 2 Euros per day.

Please contact in advance the hotel if you want to make a booking for your extra stay in Cyprus. Prefer to arrange your stay with other participants in double or triple rooms because single rooms are very expensive.

Few pictures of Larnaca



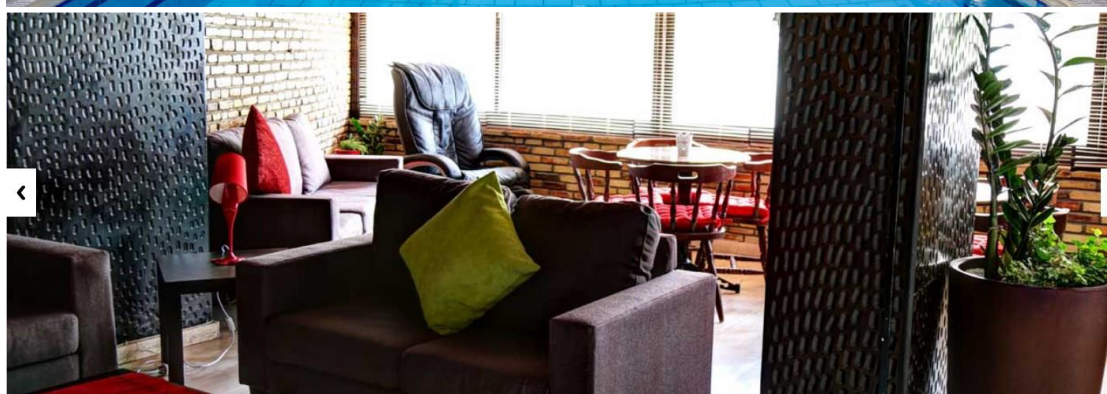
Erasmus+



CITIZENS
IN POWER



Few pictures of the Hotel



Contact details



CACTUS HOTEL

Email: cactushotel@cytanet.com.cy

Tel: 00357 24 627400

6-8 Tyrimou Street ,P.O. BOX 40188, ,6301 Larnaca

website: <http://cactushotelcyprus.com/Home>

SAFETY AND INSURANCE

Travel and accident insurance is a responsibility of the participants. You are advised to buy a regular travel and/ or accident insurance during your travel and your whole stay in Cyprus.

Please do not forget to arrange your travel insurance including the responsibility insurance (in case of causing third party damage). Health insurance is not provided by the organizers, the citizens of the European Union are entitled to the European Health Card. All the participants are strongly advised to bring with them the European Health Card, not to be forced, in case of an emergency, to pay the costs of health care in Cyprus.

Participation fee/ cost

Food and accommodation is FREE. There is a participation fee of 40 euros which the participants are required to pay **in cash during the TC**. Please, pay special attention to this point as we will not be able to keep this amount from the money you will get back for your travel expenses.

The participation fee among other organizational expenses covers the cost of dinning in a restaurant near the beach. It covers also a trip or site visit

Food

The food will be prepared by the hotel.



If you are a vegetarian or you have any allergy problems, please inform us as soon as possible.

Participants might be asked to choose their food for lunch or dinner (1-2 times only for the whole duration of the training) by themselves so they can eat at a restaurant of their choice in the city center. We will announce during the training the reimbursement limit for eating at the city center.

📍 **How to get to Larnaca from Paphos airport**

Please check the detailed schedule at <http://www.kapnosairportshuttle.com/> and then book your tickets. In case you miss the bus, you will not be charged. The payment is made in Cyprus at Kapnos station. The booking guarantees you a sit in the bus.

You can take either Travel Express from 0800 – 14:00 (sometimes from 06:00 to 1700) (you have to book in advance <http://www.travelexpress.com.cy/>) or Kapnos Airport Shuttle (you better book in advance).

Please check the prices and choose the cheapest one. The travel express will bring you to the venue directly and with Kapnos you will have to take another bus from the central station in Larnaca to the venue (Cactus Hotel in 6-8 Tyrimou Street).The nearest bus station is Oum Charam with bus 425, <http://www.cyprusbybus.com/busesmap.aspx> . **Remember to ask people or the bus driver for help**, Larnaca is a small place, everyone knows the hotel and the bus drivers are very friendly. If you arrive or depart during the programme period, one of our volunteers will pick you from Kapanos shuttle in Larnaca, in this case you will not need to take a second bus.

So from Paphos International Airport one of the options is to take KAPNOS Airport Shuttle to Larnaca. Before exiting the airport, search for the Airport Shuttle KAPNOS (meaning – in Greek- and moving like SMOKE!) and buy your ticket to Larnaca, and then search for your bus outside the airport. The ticket will cost around 15 Euros from Paphos (oneway ticket, the amount for the tickets is already included in the given budget, keep The receipt!), and the 80-90-minute-long trip.

Kapnos telephone number: +357 24008718.



About your travel details (from the airport to bus station, arrival to Larnaca, all the schedules), please contact **Angelos Parmatzias**, by email at angelos.p@citizensinpower.org or by phone at **+357 96619661** (mobile phone).

Please note that taxi service is not reimbursed in any case!

☛ **How to get to Larnaca from Larnacas airport**

For the first and the last day of the TC we most probably (upon availability of our members) pick you from the airport (first day) or the hotel (last day) using the private cars of our members.

You will need to inform us in advance by text (00357 96619661) or email (angelos.p@citizensinpower.org) about any changes in your arrival time. When you arrive in Larnaca we will arrange someone to pick you up from the airport.

From Larnaca airport you can also take the bus number 425 <http://www.cyprusbybus.com/RouteDetails.aspx?id=106> that has a stop very near to the hotel. The nearest bus station is Oum Charam with bus 425, <http://www.cyprusbybus.com/busesmap.aspx>

Remember to ask, Larnaca is a small place, everyone knows the hotel and the bus drivers are very friendly for sure other busses pass very near the hotel.

Please note that participants who arrive or depart at dates that are different from the schedule, they have to make their own arrangement to and from the airport at their cost. For example the training starts (arrival day) on 03 Oct, and participants arrive on 2 Oct, he/she is considered out of schedule. Also they have to cover the cost for the accommodation for the extra days.

☛ **Some Practicalities**

The price of products and services in Cyprus varies depending on the season and the location.

Below is an indicative list in Euro:

- A single bus ticket costs around €1
- Water (0,5l) from €0.50 in a local kiosk

- Shower gel from €2.50
- Small juice pack (0,20L) from €0.50
- Toothpaste from €2.50
- Phone card with €5 of credit from €5.00
- Chocolate from €0,70
- Fast food from €3.00-7.00
- A glass of beer costs between €3.50 and €5.00
- A ticket to the cinema costs around €7.00 for adults and €5.00 for children
- Dinner at a local tavern (meze, including beer or cold drink) costs around €20.00

COMMUNICATIONS: MAKING PHONE CALLS

In order to make a phone call to Cyprus from abroad, dial 00357 and then the eight-digit phone number. If you wish to make a phone call abroad while in Cyprus, dial 00, followed by the country code and the telephone number. International calls can be made from public telephones available at various central locations in all cities and villages, as well as at international airports, harbours and elsewhere. There are three types of public telephones – coin phones, outdoor card phones and indoor card phones. Public payphones can be used for both national and international calls. Dialing instructions as well as rates are displayed in all payphones. Calling within Cyprus simply requires dialing the eight-digit telephone number.

Money and Currency

The currency of the Republic of Cyprus is the Euro. There are seven denominations in Euro banknotes: 5, 10, 20, 50, 100, 200 and 500 euro. They all have different colour and size, the higher the denomination, the bigger the size. One euro is divided into 100 cent. There are eight euro coins: 1, 2, 5, 10, 20 and 50 cent, €1 and €2. The designs on one side of the coins are common to all the countries of the euro area, while the other side reflects national identities. All euro coins can be used in all euro area countries, irrespective of their national side.

Weather Conditions

Cyprus enjoys an intense Mediterranean climate of hot dry summers starting in mid-May and lasting until mid-September and rainy, quite mild winters from November to mid-March. Spring and autumn are effectively short intervals in between,

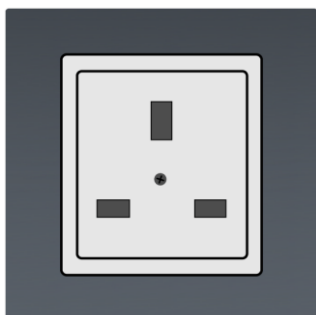
characterized by smooth weather. With almost year-round clear skies and sunshine, daylight length ranges from 9.8 hours in December to 14.5 hours in June.

And for a very accurate ten-day weather forecast by CNN (that will also help you organize your clothing and suitcase accordingly)

🔗 What to bring

- ❖ Spring- summer Clothes.
- ❖ Medicines if you need.
- ❖ Musical instruments and other stuff – we will have free time to enjoy together.
- ❖ Alarm clock.
- ❖ Athletic shoes.
- ❖ Motivation and good mood.

- ❖ Please bring your plug. We use UK plugs, if you forget the hotel will provide you one with 3 Euro deposit.



We will try to hold some of our activities outdoors, so bring comfortable clothes and shoes. Do not forget your swimming suit and equipment if you want to try the pool or the sea. Keep in mind that the hotel is near the beach. **You have to bring your own beach towel.**

Bring also:

For the intercultural night:

Local food and/or drinks. There is a refrigerator in the hotel.

For the Marketplace:

Information material about your country, your organisation, culture and general aspects of the culture that are typical characteristic of the area you belong to. It will

be great if you could bring posters, brochures and other small things. Please bring short video or power point presentation of your organisation and/ or country.

🔗 Some facts about Cyprus

Floating on the waters of the Mediterranean, but pointing longingly towards the shores of Syria, Turkey and Lebanon, Cyprus is an odd mixture. It is a kaleidoscopic blend: its cultural influences are dominated by Western Europe, but its geographic proximity to Asia and Africa gives it more than just a hint of the East. Long coveted by mainland Greece and Turkey, this small island has its own definite and beguiling character.

Cyprus is the island for all seasons, the island of good weather, good mood and loads of sunshine! The people of Cyprus are warm – hearted, hospitable and kind, people who love to go out and who appreciate good company and good food. In fact, most of the social outings and relationships revolve around food! And that's food that is coming in a lot of variety and large quantities for massive stomachs!



While in Cyprus it's a must that you try:

- Cypriot meze (appetizers akin to Spanish tapas) are an art form, and some restaurant serves nothing but just that! Meze are available in a meat variety or fish variety but quite often come as a mixed batch, which is rather pleasing.
- Sheftalia which is a kind of sausage without skin. The filling of sheftalia is made of ground pork or lamb shoulder and leg. It is mixed with fine chopped onions and parsley and seasoned with salt and pepper. Instead of sausage casing it uses caulk fat, the membrane that covers the stomach of a lamb or pig, to wrap the ingredients. In words it may not sound so good but in the mouth it is simply yummy yummy!!!
- Halloumi is a uniquely Cypriot cheese, made from a mix of cow's and sheep's milk. Hard and salty when raw, it mellows and softens when cooked and is hence often served grilled.

- Taramosalata is traditionally made out of taramas, the salted roe of the cod or carp. The roe is either mixed with bread crumbs or mashed potatoes. Parsley, onion, lemon juice, olive oil and vinegar are added and it is seasoned with salt and pepper.

And of course this is just a short list. There are plenty more tastes and dishes to try! Another important thing about Cyprus is the social life of Cypriots who normally spend their free time (mornings, afternoons, evenings, we simply don't mind) going for coffee in several coffee shops around the city, that stay open until around one o'clock at night! Coffee is quite popular even at 10 or 11 pm and what is also very popular is the special "frappe", which seems to be something like a Greek coffee invention. Later, during the evenings people hit the clubs at around 12:30 with the party lasting until the early hours of the morning, when again they try to get rid of the hangover with more food at local fast food restaurants.

[For more information visit click HERE.](#)

Please take note of the following conditions that will apply if you are selected to take part in the training

- ☞ - Commit to participate in the whole process, including: to prepare carefully for the training course; to do all remote preparation work the team will ask for; to take part in the full duration of the TC; to participate in the whole evaluation process.
- ☞ - Be aware that obtaining a health and a full travel insurance is your own responsibility and at your own expenses. Understand that the information you provided on your special needs does not remove your own personal responsibility for ensuring your own health.
- ☞ - Authorise National Agencies and the European Commission to publish, in whatever form and by whatever medium, including the Internet, my correspondence address, information about my organisation and work and pictures taken at the seminar.
- ☞ - Respect the deadline for booking your tickets to Cyprus.

- ☛ -There is a participation fee of 40 Euros.
- ☛ -Participants per country will create one dissemination report related to the training that might be published in social media (size: one A4 page max)

Useful telephone numbers

- Angelos Parmatzias 00357 96619661
- 112 is the common emergency telephone number that can be dialed free of charge from any fixed or mobile telephone in order to reach emergency services (ambulance, fire and rescue, police) in numerous European Countries including Cyprus

Some Phrases in Greek

- Hello!** – Yia sou! (for one person)
- Yia sas!** (for more than one person)
- Good morning** – Kalimera
- Good afternoon** – Kalispera
- Good night** – Kalinihta
- Excuse me** – Siggnomi
- Please** – Sas parakalo
- Thank you** – Efharisto
- Help** – Voithia
- Beer** – Mbira
- Wine** – Krasi
- Water** – Nero
- Food** – Fayito
- Money** – Lefta
- Restaurant** – Estiatorio
- Toilet** – Tualetta
- Bus station** – Stasi Leoforiou
- How much does it cost?** – Poso kostizi?
- How can I go...?** – Pos mboro na pao...?
- Where is the bus station?** – Pou ine i stasi leoforion?
- One beer, please** – Mia mbira, parakalo
- I like you** – Maresis
- I am from Cyprus**– Ime apo tin Kipro
- I am from Bulgaria** – Ime apo ti Voulgaria



I am from Italy– Ime apo tin Italia

I am from Latvia– Ime apo ti Lettonia

I am from Poland – Ime apo tin Polonia

I am from Romania – Ime apo tin Roumania

I am from Greece – Ime apo tin Ellada

I am from Spain– Ime apo tin Ispania

I am from Malta– Ime apo ti Malta

Where is the toilet? – Pou ine i tualetta?

You are very kind – Ise poli evgenikos (male) Ise poli evgeniki (female)

I want... – Thelo

I don't eat meat – Den troo kreas

How are you? – Pos ise?

My name is.. – Me lene

Can you give me.... – Mboris na mu dosis...

It was delicious – Itan pentanostimo